

CARMEL CONVENT S.R SEC. SCHOOL, B.H.E.L., BHOPAL
SYLLABUS 2015 – 16
SUBJECT – ACCOUNTANCY
CLASS – XI

TERM 1

1. Introduction to Accounting
2. Basic Accounting Terms
3. Theory Base of Accounting
4. Basis of Accounting
5. Accounting equation
6. Accounting procedures Rules of Debit and Credit
7. Origin of Transactions – Source documents
8. Journal and Ledger
9. Trial Balance
10. Special Purpose Book - Cash Book
11. Special Purpose Book – Other Book

TERM II

1. Bank Reconciliation Statement
2. Financial statements without adjustment.
3. Financial statements with adjustment.

Term II Exam - Syllabus of Term I and Term II

TERM III/FINAL

1. Depreciation
2. Provision and Reserve
3. Accounting For Bills of Exchange
4. Rectification of Errors
5. Accounts from Incomplete Records – Single Entry System
6. Financial Statement for not for Profit Organization
7. Computers in Accounting

Final Exam – Complete Syllabus of Term I, Term II and Term III
